

City of San Leandro

Meeting Date: January 4, 2021

Staff Report

File Number: 20-609 Agenda Section: CONSENT CALENDAR

Agenda Number: 8.J.

TO: City Council

FROM: Fran Robustelli

Interim City Manager

BY: Debbie Pollart

Public Works Director

FINANCE REVIEW: Susan Hsieh

Finance Director

TITLE: Staff Report for a City of San Leandro City Council Resolution Approving

Appropriation of \$49,500 from the General Fund Unassigned Fund Balance to

Account 010-33-001-5340 Street Trees Maintenance for Storm-Related

Emergency Tree Removal Work

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council approve appropriation of \$49,500 from the General Fund unassigned fund balance to the Public Works street trees maintenance account to pay for emergency tree removal work required during the October 26-27 windstorms.

BACKGROUND

The windstorms of late October resulted in a total of 131 distinct addressed calls for service. The magnitude of the damage to City trees was such that even utilizing other Public Works staff to assist the 2-man trees crew, it was evident that contract assistance would be required in order to provide more than a minimal level of service that would allow for a quicker return to normal service operations.

Public Works staff contacted vendors that it uses on such occasions, with one vendor, AAA Tree Service Inc. being responsive. The scope of work included visual inspection of damaged trees in order to determine which could be saved by trimming damaged branches, and which necessitated removal. In total, 49 trees were removed by the contractor. In order to save funds, staff indicated to the contractor that City staff would do the stump removals/grinds for those trees that were removed.

The Street Trees Maintenance account is 100% General Fund and does not budget for potential storm damage as storm severities vary from year-to-year. Public Works does budget for annual contract tree maintenance services, but the funds for this fiscal year have already been encumbered with normal maintenance contract work currently underway.

Fiscal Impacts

File Number: 20-609

This General Fund project will cost \$49,500, which requires increasing the FY2020-21 budget by the same amount and will be funded by appropriating from the General Fund unassigned fund balance to Account 010-33-001-5340.

Budget Authority

<u>Account No.</u> <u>Amount</u> 010-33-001-5340 \$49,500

ATTACHMENT

Attachment to Staff Report

• AAA Tree Service Inc. Invoice

PREPARED BY: Debbie Pollart, Director, Public Works Department



State Contractors Lic # 928350

TO CONTROL DO



Invoice No: 2693

2816 Hidden Lane Hayward, California, 94541

Phone: (510) 538-8761 • Fax: (510) 881-4872 www.aaatreeserviceinc.com

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2816 Hidden Lane Hayward, California, 94541

Phone: (510) 538-8761 • Fax: (510) 881-4872

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www.aaatreeserviceinc.com

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City of San Leandro

Meeting Date: January 4, 2021

Resolution - Council

File Number: 20-610 Agenda Section: CONSENT CALENDAR

Agenda Number:

TO: City Council

FROM: Fran Robustelli

Interim City Manager

BY: Debbie Pollart

Public Works Director

FINANCE REVIEW: Susan Hsieh

Finance Director

TITLE: RESOLUTION of the City of San Leandro City Council to Appropriate \$49,500

from the General Fund Unassigned Fund Balance to the Street Trees

Maintenance Account 010-33-001-5340 in Fiscal Year 2020-2021 to Pay for

Emergency City Street Tree Removals

WHEREAS, the contracted work was performed on an emergency basis with the final invoice presented to this City Council; and

WHEREAS, the City Council is familiar with the contents thereof; and

WHEREAS, the Fiscal Year 2020-2021 General Fund unassigned fund balance has funds available to appropriate to the Street Trees Maintenance account to cover the emergency tree work.

NOW, THEREFORE, the City Council of the City of San Leandro does **RESOLVE** as follows:

1. That for Fiscal Year 2020-2021 an additional appropriation of funds shall be made from the General Fund unassigned fund balance to the Street Trees Maintenance Account 010-33-001-5340 in the amount of \$49,500.